

# Cooper Mirage

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## Civil Engineer Job Appointment Letter

**Cooper Mirage**

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222 555 7777

April 25, 2050

**Sarah Johnson**

123 Oak Street

Springfield, IL 62702

Dear Sarah Johnson,

I hope this letter finds you well. On behalf of GreenTech Solutions, I am delighted to inform you that you have been appointed as a Civil Engineer for our esteemed organization. We were thoroughly impressed by your qualifications, skills, and experience, and believe that you will be a valuable addition to our team.

Your position will commence on May 15, 2050. You will be responsible for overseeing various construction projects, ensuring compliance with safety regulations, and

# Appointment Letter Format For Engineer

**Lingsheng Yao**



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