

## Unit 1 Simple Present and Present Progressive

### First Impressions

#### Simple Present vs. Present Progressive

- 1** page 2
- treats
  - explains
  - doesn't/does not lose
  - is keeping
  - always tells OR 's/is always telling
  - see
  - always makes
  - respect
  - wake up
  - 'm/am teaching
  - always try
  - 'm/am constantly looking OR constantly look

- 2** page 3
- 's not / isn't / is not teaching
  - 's/is doing
  - 's/is investigating
  - are participating; aren't/are not working
  - typically meets
  - often talk
  - usually asks
  - 's/is asking; generally say
  - 's/is also teaching OR also teaches

- 3** page 3
- |                |                         |
|----------------|-------------------------|
| 2. 'm walking  | 6. 's not/isn't playing |
| 3. 'm studying | 7. 're showing          |
| 4. Do; want    | 8. want                 |
| 5. is; playing | 9. starts / 's starting |

#### Stative Verbs

- 1** page 4
- |                     |                   |
|---------------------|-------------------|
| 2. I'm having       | 8. do you hear    |
| 3. don't seem       | 9. it feels       |
| 4. I look           | 10. I really want |
| 5. Are you thinking | 11. I need        |
| 6. don't have       | 12. I don't think |
| 7. I'm being        |                   |

- 2** page 5
- |                 |                 |
|-----------------|-----------------|
| 2. 's/is being  | 6. 's/is seeing |
| 3. have         | 7. is thinking  |
| 4. 's/is having | 8. thinks       |
| 5. sees         |                 |

#### Special Meanings and Uses of Simple Present

- 1** pages 5–6
- |               |                       |
|---------------|-----------------------|
| 2. say        | 8. seem               |
| 3. are        | 9. don't/do not; like |
| 4. sees       | 10. think             |
| 5. recognizes | 11. don't/do not have |
| 6. hears      | 12. make              |
| 7. feels      |                       |

- 2** pages 6–7
- |                     |            |
|---------------------|------------|
| 2. believe / say    | 7. give    |
| 3. says / teaches   | 8. teaches |
| 4. don't/do not pay | 9. lives   |
| 5. use              | 10. travel |
| 6. has / teaches    |            |

#### Avoid Common Mistakes

- 1** page 7
- |      |      |
|------|------|
| 2. b | 6. a |
| 3. c | 7. a |
| 4. b | 8. b |
| 5. b |      |

**2** page 8

For salespeople, physical appearance is important, but there are other things that also go into making a good first impression. For example, I always ~~am arriving~~ <sup>arrive</sup> at meetings on time. I ~~am knowing~~ <sup>know</sup> my clients are busy people, and I understand that their time is important. Also, I always call them by name. I even keep names and information about clients in a special file online. In fact, I ~~add~~ <sup>include/adding</sup> information to that file this week.

In the past, I didn't pay much attention to body language. However, I am ~~learn~~ <sup>learning</sup> to be more conscious of the ways I move and how to use my hands effectively. At every meeting I ~~am making~~ <sup>make</sup> eye contact – especially when I first greet a client and again when I leave. I practice my greetings in front of the mirror every day. I try to remember to smile. Of course, I also want to look good. I have nice shoes, and I keep them clean and polished. I ~~am thinking~~ <sup>think</sup> my new haircut makes me look good, too.

# Grammar And Beyond 2 Answer Key

**H Kauffman**



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