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Hybrid Workplace: The Insights You Need from Harvard Business Review Harvard Business Review,Amy C. Edmondson,Joan C. Williams,Bob Frisch,Liane Davey,2022-03-15 Reinvent your organization for the hybrid age Hybrid work is here to stay but what will it look like at your company If your organization is holding on to inflexible pre pandemic policies about where and when your people work it may be risking a mass exodus of talent Designing a hybrid workplace that furthers your business goals while staying true to your culture requires balancing experimentation with rigorous planning Hybrid Workplace The Insights You Need from Harvard Business Review will help you adopt the best technological cultural and new management practices to seize the benefits and avoid the pitfalls of the hybrid age Business is changing Will you

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HBR's 10 Must Reads on Teams (with featured article "The Discipline of Teams," by Jon R. Katzenbach and Douglas K. Smith) Harvard Business Review,Jon R. Katzenbach,Kathleen M. Eisenhardt,Lynda Gratton,2013-03-05 Most teams underperform Yours can beat the odds If you read nothing else on building better teams read these 10 articles We ve combed through hundreds of articles in the Harvard Business Review archive and selected the most important ones to help you assemble and steer teams that get results Leading experts such as Jon Katzenbach Teresa Amabile and Tamara Erickson provide the insights and advice you need to Boost team performance through mutual accountability Motivate large diverse groups to tackle complex projects Increase your teams emotional intelligence Prevent decision deadlock Extract results from a bunch of touchy superstars Fight constructively with top management colleagues **The Harvard Business Review Manager's Handbook** Harvard Business Review,2016-12-13 The one primer you need to develop your managerial and leadership skills Whether you re a new manager or looking to have more influence in your current management role the challenges you face come in all shapes and sizes a direct report s anxious questions your boss s last minute assignment of an important presentation or a blank business case staring you in the face To reach your full potential in these situations you need to master a new set of business and personal skills Packed with step by step advice and wisdom from Harvard Business

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HBR's 10 Must Reads on Building a Great Culture Harvard Business Review,2019-11-12 Your organization's culture can feel like something that has a life of its own it's long standing inherited and seemingly impermeable in fact a strong culture is often an obstacle to doing new things or going in new directions But leaders are the stewards of a company's culture and have the power to shape it The best leaders know that organizational culture is a fundamental and powerful management tool that can drive positive outcomes If you read nothing else on building a better organizational culture read these 10 articles by experts in the field We've combed through hundreds of articles in the Harvard Business Review archive and selected the most important ones to help you assess the type and current state of your company's culture communicate change do things differently and anticipate and address implementation challenges This book will inspire you to Determine what type of culture you have Understand the psychology behind your company's social patterns Gather input on what needs to be fixed or initiated Communicate change Do things differently Deal with implementation roadblocks

HBR's 10 Must Reads on Boards (with bonus article "What Makes Great Boards Great" by Jeffrey A. Sonnenfeld) Harvard Business Review,Jeffrey A. Sonnenfeld,Linda A. Hill,Robert S. Kaplan,Ram Charan,2020-07-07 Keep shareholders happy and manage for the long term

Earning a board seat is a rite of passage But directors must juggle many responsibilities from steering company strategy managing risk and appointing leaders to setting the right incentives meeting shareholder expectations and dealing with activist investors How do you balance it all If you read nothing else on boards read these 10 articles by experts in the field We've combed through hundreds of articles in the Harvard Business Review archive and selected the most important ones to help you set your board up for success This book will inspire you to Ensure you have directors who can meet company goals Establish a robust succession planning process Encourage the risk taking that will generate breakthrough innovation Prioritize the health of the enterprise without neglecting shareholders Provide the critical support a new CEO needs to succeed Ignite nonprofit board members by engaging them in work that matters Take on the world's toughest economic social and environmental problems This collection of articles includes What Makes Great Boards Great by Jeffrey A Sonnenfeld Building Better Boards by David A Nadler The Error at the Heart of Corporate Leadership by Joseph L Bower and Lynn S Paine The New Work of the Nonprofit Board by Barbara E Taylor Richard P Chait and Thomas P Holland Dysfunction in the Boardroom by Boris Groysberg and Deborah Bell The Board's New Innovation Imperative by Linda A Hill and George Davis Managing Risks A New Framework by Robert S Kaplan and Anette Mikes Ending the CEO Succession Crisis by Ram Charan Comp Targets That Work by Radhakrishnan Gopalan John Horn and Todd Milbourn and Sustainability in the Boardroom by Lynn S Paine HBR's 10 Must Reads paperback series is the definitive collection of books for new and experienced leaders alike Leaders looking for the inspiration that big ideas provide both to accelerate their own growth and that of their companies should look no further HBR's 10 Must Reads series focuses on the core topics that every ambitious manager needs to know leadership strategy change managing people and managing yourself Harvard Business Review has sorted through hundreds of articles and selected only the most essential reading on each topic Each title includes timeless advice that will be relevant regardless of an ever changing business environment

HBR Guide to Collaborative Teams (HBR Guide Series) Harvard Business Review,2021-08-03 Break down the barriers to effective collaboration For cross functional projects to work you need to bring together diverse ideas and resources from across your organization But office politics conflicting objectives and lack of clear authority can get in the way The HBR Guide to Collaborative Teams provides practical tips and advice to help you collaborate more effectively Whether you're leading your own direct reports or building a talented group from disparate parts of your organization you'll discover how to align others goals and skills so you can solve problems as a team and deliver great results You'll learn to Develop a shared purpose Bust departmental silos Lead employees who don't report to you Overcome conflict and turf wars Prevent collaborative overload and fatigue Use the right tools for virtual information sharing Arm yourself with the advice you need to succeed on the job with the most trusted brand in business Packed with how to essentials from leading experts the HBR Guides provide smart answers to your most pressing work challenges

HBR Guide to Thinking Strategically (HBR Guide Series) Harvard Business Review,2018-12-18

Bring strategy into your daily work It s your responsibility as a manager to ensure that your work and the work of your team aligns with the overarching objectives of your organization But when you re faced with competing projects and limited time it s difficult to keep strategy front of mind How do you keep your eye on the long term amid a sea of short term demands The HBR Guide to Thinking Strategically provides practical advice and tips to help you see the big picture perspective in every aspect of your daily work from making decisions to setting team priorities to attacking your own to do list You ll learn how to Understand your organization s strategy Align your team around key objectives Focus on the priorities that matter most Spot trends in your company and in your industry Consider future outcomes when making decisions Manage trade offs Embrace a leadership mindset

HBR Guide to Managing Up and Across (HBR Guide Series) Harvard Business Review,2013-01-08 ARE YOUR WORKING RELATIONSHIPS WORKING AGAINST YOU To achieve your goals and get ahead you need to rally people behind you and your ideas But how do you do that when you lack formal authority Or when you have a boss who gets in your way Or when you re juggling others needs at the expense of your own By managing up down and across the organization Your success depends on it whether you re a young professional or an experienced leader The HBR Guide to Managing Up and Across will help you Advance your agenda and your career with smarter networking Build relationships that bring targets and deadlines within reach Persuade decision makers to champion your initiatives Collaborate more effectively with colleagues Deal with new challenging or incompetent bosses Navigate office politics

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reading on each topic Each title includes timeless advice that will be relevant regardless of an ever changing business environment

[HBR Guide to Better Business Writing \(HBR Guide Series\)](#) Bryan A. Garner,2013-01-08 DON T LET YOUR WRITING HOLD YOU BACK When you re fumbling for words and pressed for time you might be tempted to dismiss good business writing as a luxury But it s a skill you must cultivate to succeed You ll lose time money and influence if your e mails proposals and other important documents fail to win people over The HBR Guide to Better Business Writing by writing expert Bryan A Garner gives you the tools you need to express your ideas clearly and persuasively so clients colleagues stakeholders and partners will get behind them This book will help you Push past writer s block Grab and keep readers attention Earn credibility with tough audiences Trim the fat from your writing Strike the right tone Brush up on grammar punctuation and usage Arm yourself with the advice you need to succeed on the job with the most trusted brand in business Packed with how to essentials from leading experts the HBR Guides provide smart answers to your most pressing work challenges

[HBR's 10 Must Reads on Organizational Resilience \(with bonus article "Organizational Grit" by Thomas H. Lee and Angela L. Duckworth\)](#) Harvard Business Review,Clayton M. Christensen,Angela L. Duckworth,Gary Hamel,Roger L. Martin,2020-11-24 Build resilience in your company to weather the greatest crises If you read nothing else on organizational resilience read these 10 articles We ve combed through hundreds of Harvard Business Review articles and selected the most important ones to help your company prepare for and overcome disruption social upheaval and disaster This book will inspire you to Reposition your core business while launching a separate disruptive business Build the ability to continually anticipate and adjust to emerging trends Prepare for the business implications of climate change Learn about the risks of hyperefficient businesses Develop organizational grit Rebound from a recession faster than your competitors Lead your company through any kind of crisis This collection of articles includes How Resilience Works by Diane Coutu The Quest for Resilience by Gary Hamel and Liisa Valikangas Disruptive Technologies Catching the Wave by Joseph L Bower and Clayton M Christensen Organizational Grit by Thomas H Lee and Angela L Duckworth Leading in Times of Trauma by Jane E Dutton Peter J Frost Monica C Worline Jacoba M Lilius and Jason M Kanov Learning from the Future by J Peter Scoblic Leading a New Era of Climate Action by Andrew Winston The High Price of Efficiency by Roger L Martin Reigniting Growth by Chris Zook and James Allen Global Supply Chains in a Post Pandemic World by Willy C Shih and Roaring Out of Recession by Ranjay Gulati Nitin Nohria and Franz Wohlgezogen HBR s 10 Must Reads paperback series is the definitive collection of books for new and experienced leaders alike Leaders looking for the inspiration that big ideas provide both to accelerate their own growth and that of their companies should look no further HBR s 10 Must Reads series focuses on the core topics that every ambitious manager needs to know leadership strategy change managing people and managing yourself Harvard Business Review has sorted through hundreds of articles and selected only the most essential reading on each topic Each title includes timeless advice that will be relevant regardless of an ever changing business environment

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