

# Logistics Standard Operating Procedure

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## Purpose

To provide efficient and coordinated storage and transport services to its customers.

## Scope

This standard operating procedure shall apply to all the cargos that will be stored in the warehouse and delivered to the clients.

## Definition

**Cargos:** it refers to the goods or materials that are carried by a large vehicle such as ships, planes, trains, or trucks.

**Transport:** it is the process of transferring goods from one place to another through a vehicle which could be a bus, truck, train, or plane.

## Responsibility

### Logistics Officer

Responsible for ensuring that the procurement, shipping, and warehouse are accomplished on time and efficiently. They also review logistic system

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# Standard Operating Procedure Logistics Operational Guide

**Kingsley Inkoom**



**Standard Operating Procedure Logistics Operational Guide:**

## **Standard Operating Procedure Logistics Operational Guide** Book Review: Unveiling the Power of Words

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