

OpenText Vendor Invoice Management for SAP® Solutions

Accelerate invoice processing, exceptions, and approvals

OpenText Vendor Invoice Management for SAP® Solutions (VIM) streamlines accounts payable (AP) operations for SAP customers. VIM optimizes and simplifies the process of receiving, managing, monitoring and routing invoices and related documentation.

With VIM, invoices are processed more efficiently and quickly. The right people collaborate through a secure, easy to use interface to resolve problems, obtain invoice status, check purchase order numbers, and approve invoices and more. The optional optical character recognition software (OCR) uses the most advanced document and character recognition capabilities available and virtually eliminates human intervention in the invoice capture stage for invoices received as paper or attached to e-mails.

Invoice processing generally follows the 80/20 rule—eighty percent of procurement billing may be processed without a problem. The other twenty percent creates problems or exceptions that require eighty percent of the invoice management resources to resolve. Examples of invoice problems include invoice disputes; invoices submitted without purchase orders (PO); insufficient approvals; cost center errors; duplicates; discrepancies in quantity, price, or date; freight mismatch; special tax conditions; and PO allocation errors. All of these conditions lead to invoice management problems that require time and resources to remedy.

For most companies, invoice processing requires too much manual effort, causing a drain on resources internally and for the vendor involved. One of the most labor-intensive manual processing steps is the keying of data from paper invoices into SAP ERP. Other manual processing and resolution efforts involve time-consuming historical research, communication with the vendor, process documentation, requests for additional information from multiple parties, manual routing, and the labor-intensive process of monitoring and providing update reports on the status of unpaid invoices. AP specialists can spend most of their time addressing these problems, while vendors and buyers experience a wide range of disincentives and disadvantages.

Minimize invoice processing time, optimize efficiency

VIM reduces the time required to process invoices, through rapid invoice data capture and automated invoice routing based on business rules and roles. OpenText Invoice Capture Center for SAP Solutions (ICC) fully integrates invoice data capture into the process. The combined solution of VIM and ICC enables you to significantly reduce

“Our invoice processing operations went from 100 percent paper-based to 100 percent non-paper-based and we were able to reduce our total staff from thirteen FTEs to only five. We’ve decreased invoice processing costs by over 50 percent, driven mainly by headcount reduction, but also due to instituting a more automated process that reduces errors.”

FARRAH GOLDBERG,
GENERAL ACCOUNTING MANAGER,
BUMBLE BEE FOODS

Open Text Vendor Invoice Management Vim For Sap Solutions

Santosh Kumar,Sachin Kachhawaha

Open Text Vendor Invoice Management Vim For Sap Solutions:

Vendor Invoice Management with SAP Matthias Niessen, Heather Reina, Mark Travers, 2022-11-22 Reduce payment bottlenecks with SAP Invoice Management by OpenText Get step by step instructions for setting up this vendor invoice management VIM application to work with both SAP ERP and SAP S/4HANA Then see how to run your key VIM processes with machine learning invoice receipt verification exception handling approvals and more From preparing for an implementation project to modifying the user experience this practical guide takes you through the entire process Make troublesome invoices a thing of the past a Configuration Learn how to set up SAP Invoice Management step by step Walk through creating business rules building custom roles defining actions and other key configuration steps b Functionality Run your VIM processes See what SAP Invoice Management can automate including data enrichment and task assignment Then get instructions for your manual tasks resolving exceptions parking invoices approvals and more c Reporting Improve visibility into invoice status and operational resource expenditure and collect data for process improvement Explore data visualization tools and see how add ons help meet compliance requirements *First Steps in Financial Accounting in SAP S/4HANA* Maddie Allenspach Kukura, 2020-08-24 This book provides an overview of Financial Accounting in SAP S/4HANA across the key process areas General Ledger Accounts Payable Accounts Receivable and Fixed Assets Explore the user experience in SAP S/4HANA and learn how to navigate the SAP Fiori front end and obtain details on the various reporting methods available in SAP S/4HANA Explore Financial Accounting Master Data to obtain an overview of the core master data elements a user needs to understand within Financial Accounting Dive into each of the core process areas of Financial Accounting for an overview of what is included in the end to end business process how SAP S/4HANA has improved upon these processes and which SAP Fiori applications can be utilized to facilitate both day to day tasks and closing tasks for accountants Explore key process areas in Financial Accounting in SAP S/4HANA Delve into key SAP Fiori applications Look at key SAP S/4HANA concepts such as master data SAP Fiori screens the universal journal Central Finance and reporting tools Learn how to tailor the user experience in SAP Fiori *Service-Oriented Computing* Claus Pahl, Maja Vukovic, Jianwei Yin, Qi Yu, 2018-11-06 This book constitutes the proceedings of the 16th International Conference on Service Oriented Computing ICSOC 2018 held in Hangzhou China in November 2018 The 63 full papers presented together with 3 keynotes in this volume were carefully reviewed and selected from numerous submissions The papers have been organized in the following topical sections Microservices Services and Processes Service Trust and Security Business Services and Processes Edge IoT Services Social and Interactive Services Recommendation Service Analytics Quality of Service Service Engineering Service Applications Service Management **Primeros pasos en contabilidad financiera con SAP S/4HANA** Luis Mariano De García Mérida, Maddie Allenspach-Kukura, 2024-09-12 Este libro ofrece una visión general de la contabilidad financiera en SAP S/4HANA en las principales áreas de proceso Libro mayor Cuentas por pagar Cuentas por cobrar y Activos

fijos Se presenta la experiencia del usuario en SAP S/4HANA y se muestra cómo navegar por el front end de SAP Fiori y aprovechar los distintos métodos de creación de informes disponibles en SAP S/4HANA Se exploran los datos maestros de contabilidad financiera para obtener una visión general de los elementos básicos de datos maestros que un usuario necesita para comprender la contabilidad financiera Se analizan todas las áreas de proceso básicas de contabilidad financiera para conocer los componentes del proceso empresarial integral cómo SAP S/4HANA ha mejorado estos procesos y qué aplicaciones de SAP Fiori se pueden utilizar para facilitar las tareas diarias y las tareas de cierre para los contables Se exploran las principales áreas de contabilidad financiera en SAP S/4HANA Se analizan las principales aplicaciones de SAP Fiori Se desglosan los conceptos clave de SAP S/4HANA como datos maestros pantallas SAP Fiori el diario universal Central Finance y las herramientas para crear informes Se muestra cómo personalizar la experiencia del usuario en SAP Fiori

Invoice Verification for SAP Stephen Birchall, Invoice verification in SAP is an often misunderstood subject despite its central role in contributing to a company's fiscal health Adding to the confusion is the fact that it falls between two teams the MM team and the FI team and each assumes that the other is responsible for the design and configuration of Invoice Verification Although the process can be streamlined many organizations get the design and use of invoice verification wrong resulting in vendors not being paid and accounts being placed on stop which prevents further Purchase Orders from being processed until the vendor has been paid The aim of this book is to help readers fully understand the invoice verification process particularly the changes in ERP 6.0 If they get the design right then the process will run smoothly and vendors will be paid on time not too early either User input can be kept to a minimum and much of the process can be automatic There are one or two basic mistakes that are made during the design of the process and the guide highlights these and many other confusing areas and describes in simple terms the options available along with the consequences of getting it wrong

[Practical Guide to SAP S/4HANA Cloud for Customer Payments](#) Santosh Kumar, Sachin Kachhawaha, 2024-08-28 SAP Cloud for customer payments offers a customer facing portal for selfservice access to account information and accelerates the invoice to cash process This practical guide written by SAP Cloud for customer payments experts shares customer experiences and best practices for downloading invoices and credits handling credit card and Paypal payments and disputing invoices Explore SAP Cloud functionality for customer payments and compare and contrast SAP Biller Direct and SAP Cloud for customer payments Take a closer look at the business processes supported by SAP Cloud for customer payments Take a detailed look at dispute management correspondence management and handling multiple currencies and delve into Contact Us SAP Help Portal and attachments functionalities Learn how SAP Cloud for customer payments integrates with other SAP solutions including SAP Digital Payments and SAP FI AR Examine transactional business use cases and take a closer look at advanced features of SAP Cloud for customer payments including partial payments and dispute handling Dive into the administrator console and user management as well as frontend and backend configuration Review the options for reporting and monitoring and get a sneak

peek at the future roadmap Compare SAP Biller Direct and SAP Cloud for customer payments Explore integration with SAP Digital Payments and SAP FI AR Examine advanced features including partial payments and dispute handling Review reporting and monitoring options

SAP Series Arghadip Kar,2019 Master SAP Invoicing in this video series from SAP expert Arghadip Kar Also here are all of Arghadip Kar s highly rated SAP videos on O Reilly There are six topics within this SAP Invoicing video series which also includes S 4HANA and ECC 6 0 SAP Invoicing Introduction Be able to explain the core concepts within the SAP Invoicing process in this first topic in the SAP Invoicing video series Learn about the invoicing steps of Determine Requirements Source Determination Vendor Selection Order Processing Order Follow up Good Receipt and Invoice Verification SAP Invoicing Non Purchase Order Invoice Perform the steps and activities to complete a non purchase order invoice in the SAP invoicing process in this second topic in the SAP Invoicing video series Practice working with transaction codes including FV60 and FB60 SAP Invoicing Purchase Order Invoice Perform the steps and activities to complete a purchase order invoice including a goods receipt in the SAP invoicing process in this third topic in the SAP Invoicing video series Practice working with transaction codes including me23n mb5s and migo SAP Invoicing Approval Workflows Practice working with approval workflows in the SAP invoicing process in this fourth topic in the SAP Invoicing video series Practice working with transaction codes including nfv60 SAP Invoicing Vendor Invoice Management VIM Reporting Practice creating vendor management reports VIM in this fifth topic in the SAP Invoicing video series ECC 6 0 is an SAP add on that is highly recommended to use as part of your invoicing process SAP Standard Invoicing Transaction Codes Practice applying several very important invoicing transaction codes in this sixth topic in the SAP Invoicing video series Become proficient with fbl1n se37 and se38 and see the value of knowing how to debug ABAP

Lotus Notes Access for SAP Solutions Philip Monson,2007

SAP Billing and Revenue Innovation Management Chaitanaya Desai,Sheikna Kulam,Chun Wei Ooi,Maniprakash Balasubramanian,Clement Sanjivi,Andreas Tan,Rakesh Rajagopal,2019 Whether you re upgrading an existing billing system or moving to a subscription or consumption based model SAP BRIM is ready and here s is your guide From subscription order management and charging to invoicing and contract accounting get step by step instructions for each piece of the billing puzzle For setup execution or analytics follow a continuous case study through each billing process With this book join the future of billing a End to End Billing Learn the what and the why of SAP BRIM and then master the how Charging invoicing contract accounts receivable and payable and subscription order management see how to streamline billing with the SAP BRIM solutions b Configuration and Functionality Set up and use SAP BRIM tools Subscription Order Management SAP Convergent Charging SAP Convergent Invoicing FI CA and more Implement them individually or as part of an integrated landscape c SAP BRIM in Action Meet Martex Corp a fictional telecommunications case study and your guide through the SAP BRIM suite Follow its path to subscription based billing and learn from billing industry best practices

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Convergent Charging 4 SAP Convergent Invoicing 5 Contracts accounting FI CA 6 SAP Convergent Mediation 7 Reporting and analytics 8 Implementation 9 Project management **Learning SAP Concur** Infowave Mrv,2024-11-12 Learning SAP Concur A Complete Guide to Travel Expense and Invoice Management This comprehensive guide equips professionals and business users with essential tools to streamline expense and invoice management Covering setup optimization and best practices it empowers readers to boost efficiency ensure compliance and make data driven decisions enhancing skills and advancing careers in finance and operations Contents at a Glance This outline covers key aspects of travel expense and invoice management providing a comprehensive understanding of SAP Concur s capabilities Part I Introduction to SAP Concur Chapter 1 Understanding SAP Concur Overview of SAP Concur and its role in streamlining business travel expense and invoice processes Chapter 2 Setting Up SAP Concur for Your Organization Steps to configure SAP Concur to suit organizational needs including account setup and user roles Chapter 3 Navigating the SAP Concur Interface A guide to the layout key features and modules within SAP Concur Part II Travel Management Chapter 4 Configuring Travel Preferences Setting up travel policies preferred vendors and integrating travel options Chapter 5 Creating and Managing Travel Requests How to create travel requests manage approvals and track travel itineraries Chapter 6 Booking and Managing Trips Using SAP Concur to book flights hotels and ground transportation Chapter 7 Integrating Corporate Travel Policies Aligning SAP Concur with corporate travel policies for compliance and cost control Chapter 8 Travel Reporting and Analytics Generating travel reports to analyze expenses trends and savings Part III Expense Management Chapter 9 Configuring Expense Policies Setting up expense categories allowable amounts and approval workflows Chapter 10 Capturing and Submitting Expenses Guide to capturing receipts submitting expense reports and tracking status Chapter 11 Automating Receipt Management Using OCR and mobile capture to streamline receipt management and reduce manual entry Chapter 12 Expense Approval Workflow Configuring multi level approval processes to streamline expense approvals Chapter 13 Expense Auditing and Compliance Ensuring compliance through expense audits policy enforcement and fraud detection Part IV Invoice Management Chapter 14 Introduction to Concur Invoice Overview of the invoice module and its integration with accounts payable Chapter 15 Setting Up Invoice Workflows Configuring invoice approval workflows for faster and more accurate processing Chapter 16 Capturing Invoices and Vendor Management Automating invoice capture vendor setup and data validation Chapter 17 Integrating SAP Concur with ERP Systems Best practices for connecting SAP Concur with ERP systems for end to end financial visibility Chapter 18 Invoice Reporting and Analytics Generating and interpreting invoice reports for insights into spending and supplier performance Part V Advanced Features and Best Practices Chapter 19 Leveraging Mobile Capabilities in SAP Concur Using the SAP Concur mobile app for managing travel expenses and invoices on the go Chapter 20 Best Practices for Optimizing SAP Concur Tips for maximizing efficiency enhancing user experience and achieving compliance in travel expense and invoice management

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