



## Your Hotel Guest Room Cleaning Checklist

\_\_\_\_\_

Date

\_\_\_\_\_

Housekeeper/Inspected By

\_\_\_\_\_

Room #

### Guest Room Checklist

Item	Yes	No	Item	Yes	No			
Door lock works properly			<input type="checkbox"/> Mattress firm <input type="checkbox"/> turned regularly					
Door opens easily & quietly			Bedspread free of rips & stains					
Light switches work properly			Upholstery clean & in good condition					
Windows open & close properly			Furniture scratched or stained					
Window glass clean			Walls clean & free of cobwebs					
Window glass free of cracks			Walls scratched or nicked					
Drapes straight & working properly			Luggage racks in good condition					
Controls for air conditioning/heating work properly			Picture and mirror straight					
Air conditioning filters clean			Furniture drawers slide easily					
Lamps work			Telephone working					
WALL lights work			Clean hallway & restrooms					
Lamp shades clean & straight			Mattress pads clean & free of stains					
Beck correctly made			Light bulbs with proper wattage					
Bedspread straight			Minimum of 4 hangers (1 suit, 3 dress)					
Plastic pillows/pillows			Drapes partially closed					
Rate cards posted								
Item	Yes	No	Item	Yes	No	Item	Yes	No
Desk top			Mirrors			Lamps & shades		
Drawer Top			Plan of hotel/area			Light bulbs		
Table Top			All drawers			Window cornice		
Headboard			Closet shelves			Window frame		
Chairs			Closet rods			Cornice		
Picture Frames			Telephone			Window sill		

### Bathroom Checklist

Item	Yes	No	Item	Yes	No	Item	Yes	No
Clean toilet seat (both sides)			Shower curtain clean			Fixtures working		
Underside of lavatory clean			Pop up stopper clean			Bathroom Tile		
Shower rod in good condition			Water spots on tile			Toilet seat firm		
Commode clean under rim			Tub grating missing			Fixtures firm		
Commode flushes properly			Tub grating clean			Chrome sparkling		
Bathroom free of odors			Supply of towels					

***If You Were A Guest, Would You Be Pleased With This Accommodation?***

# Hotel Maintenance Checklist

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## **Hotel Maintenance Checklist:**

*Hotel Housekeeping Checklist* Mar-Cleaning Publishing, 2021-05-30 The Guest room inspection ensures that the desired results of an established cleaning system are consistently achieved by the housekeeping department The main purpose of a room inspection is to catch any problems that may have been overlooked during the cleaning before it is found by the guest and becomes a dissatisfaction and complaints The 109 page paperback book is a matte book and bound with book industry binding don t worry the boxes are spacious and let you write comfortably and The quality crisp white paper minimizes ink bleed through and is perfect for pen or pencil users Features of this book include The Page to write the business details of the owner It has checklists especially for Room Maintenance Checklist Hotel Bathroom Maintenance Checklist Swimming Pool Maintenance Checklist Design matte cover design perfect binding 109 pages Dimensions 8 5x11 Inch White Paper 21 59 x 27 94 cm This Cleaning checklist will help the hotel to attain high guest satisfaction in terms of room comfort and also for safety reasons Don t forget to click the Add to basket button to get your copy

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Benhadda,Conrad Lashley,Saskia Penninga,Bill Rowson,2019-11-22 A comprehensive and wide ranging introduction to operational hotel management this textbook brings together business administration management and entrepreneurship into a complete overview of the discipline Essential reading for students of hospitality management the book also benefits from online support materials **Tourism and Hospitality** K K Sharma,2003 **Housekeeping Management** Matt A.

Casado,2011-10-04 The second edition of Housekeeping Management is written from a management perspective of the executive housekeeper in the lodging industry The overarching concept of the text spotlights three major areas of expertise required for the success of lodging professionals management of resources administration of assets and knowledge of technical operations The text explores the role of the housekeeping department in hotel lodging operations and focuses mainly on the effective communication between the housekeeping front office and engineering and maintenance staff This edition will have the same focus on the management and administration based philosophy from the 1st Edition but with a stronger focus on the engineering aspects of housekeeping The book will also incorporate new concepts of energy conservation and risk management to address the latest sustainability and security trends in the industry as well as updated information on guestroom technology The Management of Hotel Operations Peter Jones,Andrew Lockwood,1989 The

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